

**THEATER ADDRESS:**

**THE LORY THEATER  
810 MAIN ST.  
HIGHLAND, IL 62249  
618-882-4977**

**OFFICE & MAILING ADDRESS:**

**MCLAUGHLIN'S ENTERTAINMENT LLC  
1505 BROADWAY  
HIGHLAND, IL 62249  
618-960-0233**

## **Theater Staff/Performance Troupe Application**

Please print, complete, and return to management at the Lory Theater in person.

**Today's Date:** \_\_\_\_\_

**Name (first, middle, last):** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_ **Social Security #:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Current Address (street, city, state, zip) Until when?** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Permanent Address (if different from current address)**

\_\_\_\_\_

\_\_\_\_\_

**Current Phone:** (\_\_\_\_) \_\_\_\_\_ ☐ cell ☐ home

**E-Mail Address:** \_\_\_\_\_

**Do you possess a valid driver's license?** ☐ Yes ☐ No Which state? \_\_\_\_\_

**Drivers license #:** \_\_\_\_\_

**Are you legally authorized to be employed in the USA?** ☐ Yes ☐ No

**Have you ever been convicted of a criminal offense?** ☐ Yes ☐ No If yes, please explain:

### **Education Information**

Check your present year in school:

High School ☐ 3 ☐ 4 College ☐ 1 ☐ 2 ☐ 3 ☐ 4 Graduate ☐ 1 ☐ 2 ☐ 3 ☐ N/A

|             | School Name, City, and State | Course of Study/Major | Graduated  | Degree Received |
|-------------|------------------------------|-----------------------|--|-----------------|
| High School |                              |                       | <input type="checkbox"/> Yes <input type="checkbox"/> No |                 |
| College     |                              |                       | <input type="checkbox"/> Yes <input type="checkbox"/> No |                 |
| Other       |                              |                       | <input type="checkbox"/> Yes <input type="checkbox"/> No |                 |

**Position Desired** ☐Manager or ☐Staff      **When are you available to start:** \_\_\_\_\_

**Availability Information**

Please list time and reason for any regularly occurring scheduling conflicts  
(example: Wednesday-not available 3-5 band practice)

|           |       |
|-----------|-------|
| Friday    | _____ |
| Saturday  | _____ |
| Sunday    | _____ |
| Monday    | _____ |
| Tuesday   | _____ |
| Wednesday | _____ |
| Thursday  | _____ |

**Any additional scheduling conflicts** (examples: band camp, family vacation):  
\_\_\_\_\_

**Activities participated in, special skills, abilities:**  
\_\_\_\_\_

**Employment History**

List all work experience beginning with your **current or most recent position.**

|   |                              |
|---|------------------------------|
| Company Name _____                              | Employed from _____ to _____ |
| Address(Street, Address City, State, Zip) _____ |                              |
| Name & Title of Immediate Supervisor _____      | Telephone _____              |
| Your Title _____                                | Reason for leaving _____     |
| Description of Responsibilities _____           |                              |

|   |                              |
|---|------------------------------|
| Company Name _____                              | Employed from _____ to _____ |
| Address(Street, Address City, State, Zip) _____ |                              |
| Name & Title of Immediate Supervisor _____      | Telephone _____              |
| Your Title _____                                | Reason for leaving _____     |
| Description of Responsibilities _____           |                              |

|   |                              |
|---|------------------------------|
| Company Name _____                              | Employed from _____ to _____ |
| Address(Street, Address City, State, Zip) _____ |                              |
| Name & Title of Immediate Supervisor _____      | Telephone _____              |
| Your Title _____                                | Reason for leaving _____     |
| Description of Responsibilities _____           |                              |

May we contact the employers listed above? If not, indicate the one(s) you do not wish us to contact.

\_\_\_\_\_

**Please use another piece of paper if you would like to expand on the following questions:**

1. Why do you want to work at a movie theater?
2. Are you musically or theatrically inclined?
3. Have you ever been in a musical or play?
4. What is the largest crowd you've ever performed in front of?
5. Have you ever written a skit, play, or piece of music?
6. Would you consider yourself an introvert or extrovert?
7. Give an example of an occasion where your ability to communicate effectively helped you at work.
8. What character qualities do you possess that would be important as a staff member?
9. How do you feel about improvisation in performance?
10. If granted an interview, would you be willing to perform a short song, skit, story, poem, etc., of your choice?

Staff members may be required to lead or assist in the following activities. Please indicate your skill level in the following activities.

**Place the number** "1" in front of those activities you have done before  
"2" in front of those activities you are willing to do/learn  
"3" in front of those activities you are not interested in doing/learning

|  |  |  |  |  |  |  |                                |  |  |
|--|--|--|--|--|--|--|--------------------------------|--|--|
|  | Working a card reader & cash register        |  | Working with the public                |  | Using a microphone                       |  | Singing in a group performance |  | Leading group games/activities         |
|  | Counting back change from a cash transaction |  | Working with children                  |  | Public speaking                          |  | Singing a solo performance     |  | Leading a group song                   |
|  | Serving food                                 |  | Accommodating customer requests        |  | Working as part of a team effort         |  | Dancing in a group performance |  | Leading a group dance                  |
|  | Preparing food                               |  | Assisting customers with special needs |  | Being creative in a group                |  | Performing skits               |  | Asking a customers to follow the rules |
|  | Cleaning floors                              |  | Promoting specials                     |  | Participating in group games/ activities |  | Wearing costumes               |  | Story Telling                          |
|  | Cleaning bathrooms                           |  | Conducting foot traffic                |  |  |  | Comedic performance            |  |  |
|  | Counting a cash drawer                       |  | Counting/ stocking inventory           |  |  |  | Dramatic performance           |  |  |

Personal References

List three individuals able to give character references. You may include former employers or school administrators, but not your relatives. A reference form has been included with this application to make copies of. They may be returned separately by the individuals filling them out. Reference forms are encouraged but not required.

Name\_\_\_\_\_ Work Phone\_\_\_\_\_ Home Phone\_\_\_\_\_

Address (Street, City, State, Zip)\_\_\_\_\_

Occupation\_\_\_\_\_ Relationship to Applicant \_\_\_\_\_

-----

Name\_\_\_\_\_ Work Phone\_\_\_\_\_ Home Phone\_\_\_\_\_

Address (Street, City, State, Zip)\_\_\_\_\_

Occupation\_\_\_\_\_ Relationship to Applicant \_\_\_\_\_

-----

Name\_\_\_\_\_ Work Phone\_\_\_\_\_ Home Phone\_\_\_\_\_

Address (Street, City, State, Zip)\_\_\_\_\_

Occupation\_\_\_\_\_ Relationship to Applicant \_\_\_\_\_

**IMPORTANT - PLEASE NOTE**

- If you are offered a position at The Lory Theater, we will need your signature authorizing a criminal background check.
- Company policy requires all staff to have a pre-employment drug test and agree to random drug testing on a regular basis.
- Alcohol, tobacco, and tobacco product use are forbidden at The Lory Theater, even if the employee is of the legal age to partake in these substances. Tobacco use is limited to personal time, off property, and not in view of patrons.
- **Alcohol is not allowed on property.**

**Statement of Purpose**

I certify that my application and all attachments are true and complete to the best of my knowledge. I understand that any incorrect, incomplete, or false statements or information furnished by me may, at the discretion of McLaughlin's Entertainment, disqualify me from employment, or cause my dismissal. I hereby authorize McLaughlin's Entertainment to make a thorough investigation of my past employment and activities. I release from liability McLaughlin's Entertainment, former employers, or any persons supplying such information. The language in this application is not intended to create, nor is it to be misconstrued to constitute, a contract of employment.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

YOU ARE WELCOME TO ATTACH A RESUME OR OTHER INFORMATION IF YOU FEEL IT WILL GIVE US  
FURTHER INSIGHT INTO YOUR QUALIFICATIONS.

PLEASE MAKE COPIES OF THE INCLUDED REFERENCE FORM

**THE LORY THEATER**  
**810 MAIN ST**  
**HIGHLAND, IL 62249**  
**618-882-4977**

## Reference Form for The Lory Theater

*The person below has applied at The Lory Theater to be a staff member. Please evaluate this person by answering these questions.*

Name of Applicant \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_ Relationship \_\_\_\_\_

In general, how would you rate this applicant's ability to work with the general public?

\_\_\_\_\_

Do you have any concerns about the applicant, which would affect the quality of work they provide?

\_\_\_\_\_

Please check the appropriate boxes to indicate the applicant's qualities:

|  | Excellent | Good | Average | Fair | Not Sure |
|--|-----------|------|---------|------|----------|
| Able to follow instructions  |           |      |         |      |          |
| Communication with co-workers  |           |      |         |      |          |
| Communication with children  |           |      |         |      |          |
| Quality of work  |           |      |         |      |          |
| Initiative   |           |      |         |      |          |
| Emotional Maturity   |           |      |         |      |          |
| Moral Character  |           |      |         |      |          |
| Cooperation  |           |      |         |      |          |
| Adaptability   |           |      |         |      |          |
| Leadership ability   |           |      |         |      |          |
| Reliability/organization   |           |      |         |      |          |
| Works well as part of a team   |           |      |         |      |          |
| Theatrical performance ability<br>(acting, singing, dancing, comedy) |           |      |         |      |          |

All of the above information is true and accurate in accordance with my knowledge of this applicant.

Printed Name \_\_\_\_\_ Signature \_\_\_\_\_

Day Time Telephone \_\_\_\_\_ Date \_\_\_\_\_

*Please return to: McLaughlin's Entertainment Offices c/o The Lory Theater*  
*1505 Broadway*  
*Highland, IL 62249*  
*contact@lorytheater.com*